Government of West Bengal
Office of The Executive Engineer
Electrical Division- I, HD
1 B, Convent Road, 4th Floor, Kolkata –700014
Phone: +91 33 2265 5726

सत्यमेव जयते

Memo No.:-772 **Date:-** 20/07/2015

NOTICE INVITING TENDER NO: 09/ T of 2015-16 (Through Pre-qualification)

Tender Reference No: WBHD/ EE/ ED- I/ NIT- 09/ 2015-16

The Executive Engineer, Electrical Division- I, Housing Directorate., invites e-Tender for the work detailed in the table below.

(Submission of Bid through online)

Sl. No.	Name of the Work	Estimated Amount	Earnest Money	Cost of Tender Documents	Period of completion	Name of the Division	Eligibility of Bidder
		(In Rs.)	(In Rs.)	(In Rs.)			
1.	Construction of four storied Night Shelter for Patient parties at Diamond Harbour Hospital, Dist. South 24-Parganas - Internal Electrical Works incl. Necessary fittings under Taratala Electrical Section under Electrical Sub-Division - I (H.D).	14,348,39/=	28,697/=	For participate in e-tender no cost for tender docs. Required.	45 days from the date of Layout.	Electrical Division- I, Housing Directorate.	Bonafide, resourceful & reliable outside electrical contractor (Eligibility criteria as per Sl. No.- 4 mentioned below) through pre-qualification

GENERAL CLAUSES

(1) In the event of e-filling, intending bidder may download the Tender documents from the website: - *https://wbtenders.gov.in* directly with the help of Digital Signature Certificate and earnest money may be remitted through demand draft/ pay order issued from any nationalized bank in favour of ***Executive Engineer, Electrical Division- I, H.D.*** and should be submitted physically to the

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office of the Executive Engineer, Electrical Division- I, H.D., 1 B, Convent Road, Kolkata –700014, as per date mentioned in page 4: Date & Time schedule.

(2) Financial Bid is to be submitted concurrently, duly digitally signed, in the website *https://wbtenders.gov.in*.

(3) The Financial Offer of the prospective bidder(s) will be considered only if the Technical Documents of bidder found qualified by the "Bid Opening Officers". The decision of "Bid Opening Officers" will be final and absolute in this respect. The both list of Qualified/ unsuccessful Bidders will be displayed in the website, mentioned above.

(4) **Eligibility criteria for participation in the bidding: -**

(i) The contractor who have been delisted or debarred by any Government Department shall not be eligible in any way. **[*An undertaking should be given stating thereby that the Firm has not been debarred or penalized for any reasons out of work by any Government Department, in Non – Judicial Stamp paper of appropriate value duly notarized [Non statutory Documents – Affidavit 'Y'***]

(ii) Valid up to date, self-attested documents of Service Tax Registration Certificate, Income Tax return, Up to date Professional Tax Deposit Challan, Pan Card, VAT Registration Certificate, Voter ID Card for self-identification to be accompanied with the Technical Bid Documents, Income Tax Acknowledgement Receipt for latest assessment year to be submitted.[***Non statutory Documents, all documents must have self-attestation***]

(iii) In case of Proprietorship, Partnership Firms, The Company Tax Audit Report in 3CD Form are to be furnished along with the balance sheet and profit and loss account, and all the schedules forming the part of Balance Sheet and Profit & Loss Account in favour of applicant. If the bidder is not liable for Company Tax audit, as per his/ their financial transaction value and as per rule/ law in force, ***an undertaking should be given to that effect in Non-Judicial Stamp Paper of appropriate value, duly notarized***. However, ***The Balance Sheet, Profit & Loss Account and all related schedules must be examined and signed by a competent Chartered Accountant, failing which the bid will be liable for rejection.*** No other name along with applicant name, in such enclosure will be entertained. (Non-Statutory documents)

(iv) Registered Partnership Deed (for Partnership Firm only) along with ***Registered*** Power of Attorney to be submitted ***[Non-Statutory documents].***

(v) The prospective Bidder shall have satisfactorily completed, as a prime agency during the last 5(five) years from the date of issue of this Notice, at least one work of similar nature under authority of State/ Central Govt. State / Central Govt. undertaking/ Statutory Bodies Constituted under the Statute of the Central / State Govt. and having a magnitude of 40 (Forty) percent of one job of the amount put to Tender. ***[Requisite credential documents to be submitted in Non statutory Documents]*** **N.B.:- Completion certificate should contain a) Name of work, (b) Name & address of Client, (c) Amount put to tender, (d) Date of commencement of work (e) Date of completion of work.**

(vi) The prospective Bidder shall have in their full time engagement experienced technical personnel, the minimum being *one Electrical Engineering Diploma holder*. ***[Authenticated documents in respect of qualification and engagement shall have to be furnished in (in Non-judicial Stamp paper of appropriate value, duly notarized) Non statutory Documents for Technical Evaluation.]***

(vii) The prospective Bidder or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. ***[A declaration in this respect through affidavit has to be furnished as Non Statutory Document by the prospective BIDDER without which the Technical Bid shall be treated non- responsive.]***

(viii)

a) A prospective Bidder participating in a single job either individually or as partner of a firm or in Joint Venture shall not be allowed to participate in the same job in any other form.

b) A prospective Bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm or in Joint Venture. If found to have applied severally in a single job, all his applications will be rejected for that job.

(ix) Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.- Op. Societies are required to furnish valid Bye Law, Current Audit Report, Valid Clearance Certificate from A.R.C.S. for the current year, if applicable, and also submit documents of the society consists at least 10(ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering as per memo no.- 44-A/4M-11/2001 dated 09/01/2004 of Deputy Secretary-III, PWD. [Non Statutory Documents]

(x) The available Bid capacity (to be calculated on the basis of prescribed format) of the prospective applicant shall not be less than the estimated amount put to tender.

(xi) The Bidder must have valid Electrical Contractors License with Electrical Supervisor holding Supervisor competency on the parts 1, 2, 3, 4, 5, 6 (A), 6 (B) , 7 (A), 7 (B), 10, 11 & 12 or equivalent National Supervisors' Certificate of Competency. [***Self-attested scan copy of valid Electrical Contractors License and documents regarding engagement of Electrical Supervisor required as Non statutory Documents***]

(5) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.

(6) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.

(7) Declaration regarding Structure and Organization duly signed by the applicant to be submitted along with application.

(8) The prospective Bidder shall establish field testing laboratory, if required, equipped with requisite instruments and technical staff according to the requirements of works to be executed.

(9) No mobilization/ secured advance will be allowed.

(10) Bids shall remain valid for a period not less than 120 days (One Hundred Twenty) from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

(11) Agencies shall have to arrange for storing of materials, labour shed etc. at their own cost and responsibility.

(12) Labour Welfare Cess @ 1(one) % of Gross Bill Value will be deducted from every Bill of the selected agency.

(13) In connection with the work, Arbitration will not be allowed. The Clause No. 25 of 2911(ii) is to be considered as deleted clause vide gazette notification no 558/SPW-13th December, 2011.

(14) Important Information : - (Date & Time schedule)

Sl.	Particulars	Date & Time
1.	Date of uploading of N.I.T Documents online(Publishing Date)	20/07/2015
2.	Documents Download / Sell Start date (Online)	21/07/2015
3.	Documents Download / Sell End date (Online)	01/08/2015 up to 6.00 PM
4.	Bid submission Closing date (Online)	01/08/2015 up to 6.00 PM
5.	Last Date of submission of original copies for the cost of Earnest Money Deposit (Off line)	03/08/2015 up to 5:00 PM
6.	Bid opening date for Technical proposals(Online)	04/08/2015 after 9:00 AM

(15) LOCATION OF CRITICAL EVENT: -

Bid Opening : → **O/o The Executive Engineer**
Electrical Division- I,
Housing Directorate
4th Floor, 1 B Convent Road,
Moulali More, Kolkata – 700014.

(16) The Agency will be liable to maintain the work, at working portion, at the appropriate service level to the satisfaction of the Engineer-in-Charge at his own cost from the date of completion of the work for a period applicable as per prevailing departmental norms. If any defect/ damage is found during the period as mentioned above, the contractor shall make the same mending good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect.
Also the Prospective Bidders shall have to execute the work in such a manner so that appropriate service level of the work is kept during progress of work and a period, as applicable, accordingly from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge may be considered towards release of full "Security Deposit". Full security deposit will be disbursed as per existing departmental norms from the date of full completion of the work at the appropriate satisfaction of Engineer-in-Charge. *A retention towards Performance Security amounting to 10 (ten) percent (including 2% Earnest money) of the billed amount shall be made by the Executive Engineer from 1st R.A. bill to Final bill.* **No interest will be paid on the Performance Security Deposit.**

(17) All Bidders are requested to present in the office of the Executive Engineer, H.D/ Electrical Division- I, during opening the financial bid. Executive Engineer, Electrical Division- I, may call Open Bid / Sealed Bid / 2nd Call after opening of the said bid to obtain the suitable rate further, if it is required. ***No objections in this respect will be entertained raised by any Bidder*** who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal Bidder will be entertained in the Bid further.

(18) Site of work and necessary drawings (if any) and Layout of Work may be handed over to the agency phase wise. No claim in this regards will be entertained. However, if the stipulated period of completion of work is mentioned to be counted from the date of Layout, the same will be considered from the First date of Layout. Stipulated period for completion of work should be strictly adhered to, subject to availability of site.

(19) Earnest Money: - The Bidder mandatorily has to submit ***the amount of Earnest Money @ 2% (two percent) of the estimated Amount, in the shape of Bank Draft/Pay Order from any nationalized bank/ R.B.I. listed Bank, drawn in favour of the "Executive Engineer, Electrical Division- I, H.D." against the work***. This clause is also applicable for all categories of applicants except those are exempted as per relevant G. O. This clause is also applicable for all categories of applicants. ***Scan copy of the said Draft/ Pay Order must be uploaded in the folder "Technical Documents EMD" under technical cover and the original instrument should be submitted to this office as per Date & Time schedule, given below.*** If a bidder uploads the scanned copy of Draft/ Pay order but does not submit the original instrument to this office physically, he/ they will be barred from participating any further tender under this directorate for a period of 1 (ONE) year from the N.I.T.

(20) The Bidder, at his own responsibility and risk, is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work, as mentioned in the Notice Inviting Tender, before submitting offer, with full satisfaction. However, no claim will be entertained towards cost and/ or incidental charges or any other charges, for such visit of site and obtaining any information, in relation to this work, by this department.

(21)

a. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Executive Engineer, Electrical Division- I, H.D. reserves the right to reject any application for purchasing Bid-Documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.
b. The Executive Engineer, Electrical Division- I, H.D., reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

(22) Refund of EMD: The Earnest Money of all the unsuccessful Tenderers, deposited in favour of the Executive Engineer, Electrical Division- I, H.D, will be refunded on receipt of application from Tenderers on the basis of P.W.D. accounts branch notification no. 451-A/PW/O/10C-35/10 dated 26/07/2011 of Secretary to the Govt. of West Bengal.

(23) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.

(24) **Conditional/ Incomplete Quotation/ Quotation with Price Variation clause(s) will be liable for rejection of bid** and any further claim will not be entertained in this regard.

(25) The intending Bidders are required to quote the rate online (both words & figures).

(26) Contractor shall have to comply with the provisions of ***(a) the Contract Labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 (c) Minimum***

Wages Act. 1948 (d) Employees' Provident Funds & Miscellaneous Act 1952 and (e) E.S.I. Act, 1948 *and any further notifications thereof or any other laws relating thereto and the rules made and order issued there under from time to time. However, if the bidder does not fall under the said act(s), Affidavit to that effect in Non-Judicial Stamp Paper of appropriate value, duly notarized, should be submitted in 'Technical Cover'.*

(27) Guiding schedule of rates: - As per Public Works Directorate (Electrical) Schedule Book.

(28) During the scrutiny, if ***the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the Tender and that application will be out rightly rejected without any prejudice***. The Executive Engineer, Electrical Division- I, H.D reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

(29) Before issuance of the WORK ORDER, the Tender inviting authority may verify the credential and other original documents of the lowest bidder if found necessary. After verification if it is found that the documents submitted by the lowest bidder is either manufactured or false, in that case, work order will not be issued in favour of the said bidder under any circumstances.

(30)

a. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence-
   (i) WB Form No: 2911(ii) with latest modification by the competent Authority.
   (ii) N.I.T./N.I.Q
   (iii) Special Terms & Conditions.
   (iv) Technical Bid.
   (v) Financial Bid.
b. If any discrepancy arises which is not to be solved through the procedure mentioned above, decision of the notice inviting Authority is final and binding to the bidders.

(31) Qualification Criteria: -

The tender inviting & accepting Authority through an "Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum regarding -

a. Financial Capacity.
b. Technical Capability comprising of personnel & equipment capability.
c. Experience / Credential.
d. Other documents as mentioned above

The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned in a, b, c & d above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder will be out rightly rejected at any stage without any prejudice.

(32) No interest would be paid on the Performance Security Deposit. The payment will be made as and when fund will be available from the concerned source subject to successful completion of work as well as completion of defect-liability period. No claim, whatsoever, for delay in payment, if any, will be entertained. Contractors are requested to quote their rates accordingly.

(33) This notice inviting tender shall be deemed to be part and parcel of the contract if and when awarded.

(34)

a. The existing clause-17 of condition of contract of the printed agreement form 2911/ 2911(i)/ 2911(ii) has been substituted by the clause as notified vide the notification no 177-CRC/2M-57/2008 dated 12/07/2012 of the Secretary, PWD, Govt. of West Bengal and also to be followed accordingly.

b. The Clause-25 of condition of contract of the printed agreement form 2911/ 2911(i)/ 2911(ii) has been deleted vide notification no. 558/SPW dt. 13.12.2012 of the Secretary, P.W.D., Govt. of West Bengal.

(35) In case of any non-scheduled holiday (Bandh/ Strike) on any of the aforesaid dates, the next working date will be treated as schedule date for the purpose.

(36) Acceptance of lowest or any tender is not obligatory. The accepting authority reserves the right to reject any or all quotations without assigning any reason thereto.

Executive Engineer, H.D.
Electrical Division- I.

Memo No.:-772/ 1(7) **Date:-** 20/07/2015

1. The Chief Engineer, Housing Directorate, 1, K. S. Roy Road, Kolkata- 700001.
2. Superintending Engineer (Electrical), Housing & Planning Works, PWD, 1, K. S. Roy Road, Kolkata- 700001.
3. Executive Engineer, Electrical Division-II, H.D.
4. Sri Santanu Das, Joint Secretary, Housing Department. He is requested to take necessary action to publish the NIT to the Departmental Website. CD containing the NIT is enclosed.
5. Accounts officer of this Division.
6. NOTICE BOARD of this Division.
7. Assistant Engineer, Electrical Sub- Division- I/ II/ III, Housing Directorate.

Executive Engineer, H.D.
Electrical Division- I.